

**MDOT** MARYLAND DEPARTMENT OF TRANSPORTATION  
**MOTOR VEHICLE ADMINISTRATION**

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**MEMORANDUM**

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**TO:** ELS VENDORS, NON-ELS PARTICIPANTS & ERT VENDORS  
**FROM:** CENTRAL OPERATIONS – VEHICLE SERVICES DIVISION  
**CC:** NIKKI CHARLSON, DEPUTY ADMINISTRATOR, CENTRAL OPERATIONS  
**SUBJECT:** **DISCONTINUANCE OF SECURITY INTEREST FILING DOCUMENT**  
**DATE:** APRIL 29, 2024

**PURPOSE OF MEMORANDUM**

To advise Electronic Lien Service (ELS) vendors, and lienholders and financial institutions that do not use an ELS vendor, that the Motor Vehicle Administration (MVA) will no longer print and mail security interest filing documents and will no longer be a two-part title state. This change will be effective July 1, 2024.

**SUMMARY**

Effective January 2021, MVA required all lenders or financial institutions, which file more than 50 liens annually in Maryland, to sign up with an electronic lien service provider. Lenders or financial institutions which file 50 or less liens annually in Maryland could file paper liens.

Effective July 1, 2024, MVA will no longer print and mail security interest filings. Liens for Maryland registered vehicles must be added and removed electronically, and MVA will send lien notifications electronically.

Lienholders and financial institutions who file more than 50 liens annually with MVA, will use an ELS vendor for submissions.

Lienholders and financial institutions that file less than 50 liens annually, can send submissions through:

1. An ELS vendor under contract with MVA. If you would like information about how to contract with an ELS vendor, please visit <https://mva.maryland.gov/businesses/Pages/els.aspx>. **OR**
2. Through the MVA Business Portal. Institutions will need to register the business (if no account exists), have an MVA-issued lien code(s), and have a valid federal ID number on file with MVA. More information about using this portal will be coming soon.

If you have any questions or concerns, please contact the Vehicle Services management team: Brian Forde at [bforde@mdot.maryland.gov](mailto:bforde@mdot.maryland.gov), Shae Richards-Marks at [srichardsmarks@mdot.maryland.gov](mailto:srichardsmarks@mdot.maryland.gov) or Winfield Duffy Jr. at [wduffy@mdot.maryland.gov](mailto:wduffy@mdot.maryland.gov).